

2010 Rotary Youth Leadership Program



GUIDE for Sponsoring Clubs' RYLP Selection Committees

Thank you for your club's interest in sponsoring one or more high school students from your local area to participate in the 2010 Rotary Youth Leadership Program.

It is important that you provide the District RYLP Directors with the contact information for the Chair of your Club's RYLP Selection Committee as soon as you have determined that your Club will participate. Each sponsoring club's RYLP Selection Committee will serve as the liaison between your club and the 2010 Directors of the RYLP.

Your thoughtful attention to the procedures described in this guide will not only facilitate your selection process; it will also enhance the success of the program and the experiences of the young people you select.

Overview of Sponsoring Clubs' Selection Process

- Use the Allotment Guide (*from section A, below*) to determine how many RYLP nominations your Club is eligible to submit.
- Coordinate with high school principals and/or guidance counselors to ensure that the RYLP is publicized among Qualified Applicants (*as defined in section B, below*) with excellent leadership potential, that students submit their COMPLETED applications to the school (with information copies submitted electronically to the District RYLP Directors), and that each school submits its top six applications to you by March 15th.
- Select your allotted number of principal nominations and alternate nominations from the applications you have received, and submit the applications of your principal and alternate nominees to the RYLP Directors by March 30th, with your tuition check (\$650 for each allotted principal nomination).
- The Program Directors will make final selections, as necessary to fill all available billets (27 males and 27 females) and to ensure that the entire District is represented, by mid-April.

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A. How Many Nominations Does My Club Submit?

Some local Rotary Clubs are larger than others. In District 7690, the club size ranges from 11 members to more than 325 members. In an effort to distribute equitably the number of nominations and the expense of sponsoring participants among the clubs, the following schedule of allotted principal nominations has been developed:

Allotment Guidelines		
Number of Club Members	Number of RYLP Principal Nominations	Number of RYLP Alternate Nominations
Less than 25	1	2
26-50	2	2
51-100	3	3
101-150	4	4
151-200	5	4
201-250	6	4
Over 250	7	4

So, for example, if your club is allotted 3 principal nominations to the program you should solicit applications from the high school(s), review them and submit 3 principal nominees (and three alternate nominees) to the RYLP Directors. Because RYLP has capacity for only 27 males and 27 females, alternate nominees may be selected in lieu of principal nominees if necessary to utilize all 54 scholarships. Thus, it is helpful if sponsoring clubs with more than one nomination submit approximately equal numbers from each gender; and it is also helpful if alternate nominees are submitted of different gender from your principal nominees.

B. Who are Qualified Applicants? The RYLP is designed to develop the leadership potential of **highly-motivated** high school students who are deemed to have the **potential to assume important leadership roles in their communities** in years to come. Past leadership experience is not required, although it may certainly be considered. At a **minimum**, the student (a) must be a rising junior or senior (when the program convenes in July), (b) must have a “B” average, (c) must be willing to participate in moderate athletic activity, and (d) must agree to participate in the entire program, **including the orientation on May 16th and the July 18-24th program.**

Participation in the program shall not be restricted by gender, race, ethnicity, religion, or national origin, and we look to have a fair distribution of all in the program each year. Membership in Rotary International by the student’s parent shall not be a factor in the selection process.

Selection to participate in this leadership program is a distinct honor. Please remember that the individual you select will represent you and your Rotary Club and will be the beneficiary of your club's financial support.

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C. Coordinating with High Schools.

We recommend that you utilize the following guidelines in coordinating your efforts with the high school principals and/or counselors in your area:

- As soon as possible, contact the principal and/or counseling office of each high school in your area, and identify the contact person at each high school who will assist you to identify potential nominees for the RYLP. **We suggest a face-to-face visit!**
- Confirm your initial communication with each high school contact person by **sending an email with the name and contact information** of your Club's Selection Committee contact person.
- Ask each high school contact person to utilize his/her resources to identify Qualified Applicants and to promote the RYLP with each of them.
- Make certain that each high school contact person is knowledgeable about the program, its purpose, and the desire of your Rotary Club to sponsor one or more participants. Ensure that each high school contact person has hard copies of the RYLP program brochure and the "Letter to Principals and Counselors," either from your providing them or from printing copies from the District 7690 RYLP web page. (The new RYLP program brochure is a distinct improvement over prior years, and contains much helpful information.)
- Inform, or better yet, show, each high school contact person how to access the District 7690 RYLP web page^{*}, and work with the contact person to ensure that prospective student applicants are familiar with the three key resources that may be accessed on-line: **(1) the RYLP Brochure, (2) the RYLP Video, and (3) the interactive Application form.**
- **You should also stress at every opportunity** the requirement that **applicants must both (a) electronically file an information copy** of their completed application form on-line **and then (b) print** the completed application form, obtain necessary signatures and photos, **and submit the "hard copy" of their applications** to the designated principal, counselor or other high school representative.
- Inform each high school contact person that student applications must be submitted to the school by March 8th, and that the school must forward to you all applications of Qualified Applicants by March 15th. Please request that the schools **rank their candidates**, and that they **provide a balance** as to the number of **ranked applicants of each gender**.
- **Please coordinate with the other Rotary Clubs in your area to make sure that all local high schools in your area have the opportunity to nominate program participants.**

^{*} www.tinyURL.com/rylp2010

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D. Selecting Nominees from your Rotary Club.

When the applications are received from the high school(s), your Selection Committee should carefully review the applications and select the number allocated for your club based on the Allotment Guide in Section A, above. These applications are to be forwarded with your letter of recommendation (your opinion as to why these young people should be chosen to participate in the program) for receipt by the RYLP Program Directors by **March 30, 2010**.

Some Rotary Clubs interview applicants submitted by the high schools; whether to conduct interviews is a decision left to each Club's RYLP Selection Committee.

Keep in mind that the student must agree to attend both the pre-program orientation session on Sunday, May 16, 2010 and the entire program week, July 18-24, 2010, at the Guilford College campus.

The applications for your nominations, letter(s) of recommendation, and a check for \$650.00 tuition per applicant must be received by the Program Directors at the Greensboro Rotary office by March 30, 2010, to be considered for final selection. Please rank your principal nominees and your alternates; this is an important aid to the final selection process. Send the selected applications to:

RYLP Program Directors
612 Pasteur Drive, Suite 405
Greensboro, NC 27403

Final selection will occur in mid-April, and notification of selection or rejection will be sent immediately thereafter. As mentioned above, the Program Directors will make the final selections as necessary to fill all available billets (27 males and 27 females) and to ensure that the entire District is represented.

Please remember that the numbers in the Allotment Guide in section A are approximate. If more Rotary Clubs in District 7690 participate, then it may be necessary to revise the allotment grid; however, in past years the Allotment Guide has been reasonably accurate. Club checks for sponsored positions that are not awarded to a nominee from that Club will be returned. In the event of cancellation by a participant after a final selection has been made, the Program will retain \$250 and return the remainder to your club. No refunds are possible after the participant orientation on May 16th.

Thank you for your efforts!

If you have questions, please contact Program Directors

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